

Respected Madam/Sir,

I am writing to formally resign from my position as HR Executive at VNR Seeds Pvt.Ltd. After much consideration and personal reflection, I have decided to pursue new opportunities that align more closely with my long-term career goals and growth aspirations.

I want to express my sincere gratitude for the opportunities and support provided to me during my time at VNR Seeds. Over the past two years, I have had the privilege of working with a dedicated team and contributing to the growth and success of the organization. The experiences and skills acquired during my tenure have been invaluable, and I am proud of the accomplishments we have achieved together.

I am committed to ensuring a smooth transition during my notice period. I am available to assist with the training of my replacement and to complete any pending tasks to the best of my abilities. Please let me know how I can support the transition process effectively.

I want to thank you and the entire team at VNR Seeds for your support, guidance, and camaraderie throughout my time here. I am confident that the company will continue to thrive, and I wish you all the very best for the future.

Thank you once again for the opportunities and experiences provided to me during my tenure at VNR Seeds. I look forward to maintaining our professional connections and wish the company continued success in all its endeavors.

Sincerely,


05/03/2024

Nabanita Sarkar