

Kota Venkata Harinath Reddy

1-29, Chinnavenuturla

Kadapa, AP - 516432

Mob: 6281637612

Date: 06/04/2024

Mr. Kolla Ashok Kumar

Area Business Manager

VNR Seeds Pvt Ltd.

Dear sir Mr. Kolla Ashok Kumar,

I am writing to formally resign from my position as Sales Executive Trainee at VNR Seeds Pvt Ltd, effective 06/04/2024. This decision has not been an easy one for me, but it is necessary due to personal circumstances that require my immediate attention.

As you may be aware, my mother recently underwent knee surgery, and her recovery process requires round-the-clock care and assistance. In light of her health condition and the need for constant support, I have made the difficult choice to prioritize her well-being and dedicate my time to ensure she receives the care and attention she needs during this challenging period.

I am deeply grateful for the opportunities I have had while working at VNR Seeds Pvt Ltd. It has been a privilege to be part of such a dedicated and talented team, and I have learned a great deal during my time here. I sincerely appreciate the support and guidance provided by my colleagues and supervisors throughout my tenure.

I assure you that I will do everything possible to ensure a smooth transition before my departure.

I would like to express my heartfelt gratitude to Mr. Srinivasa Swamy sir, Mr. Ashok Kumar sir and the entire team at VNR Seeds Pvt Ltd for their understanding and support during this challenging time. Please accept my sincere apologies for any inconvenience my resignation may cause.

Thank you once again for the opportunities and experiences I have gained at VNR. I will always cherish the memories and friendships formed during my time here. I hope our paths may cross again in the future under different circumstances.

Thank you for your understanding.

Sincerely,

Kota Venkata Harinath Reddy

Signature: *K.V. Harinath Reddy*