

8th Aug 2024
VNR Seeds PVT LTD
Raipur

Dear Sir/ Ma'am,

Please accept this letter as formal notification of my intention to resign from my position at VNR Seeds Private Limited.

This decision was not made lightly, as my time at VNR Seeds has been both rewarding and educational. However, after careful consideration, I have decided to pursue an opportunity that aligns more closely with my long-term career goals and offers the potential for significant professional development.

I have learned a great deal during my tenure here, and I am sincerely grateful for the support and opportunities for growth that I have been provided. The experiences and knowledge I have gained while working with such a talented and dedicated team have been invaluable to my personal and professional development.

Please be assured that I will do my utmost to ensure a smooth transition. I am committed to completing any outstanding tasks and will assist in transferring my responsibilities to a colleague or my successor.

I would like to express my deepest appreciation for the guidance and trust you have shown me during my time here. I hope to stay in touch and maintain the professional relationships I have built.

Thank you once again for the opportunity to be a part of VNR Seeds Private Limited.

Sincerely,
Neha Jain
North Avenue, Choubey Colony
Raipur-492001 (CG)
8839439422

